

# BPIP Guide

## BEST PRACTICE INTERVENTION PACKAGE RELEASE SCHEDULE

Release Date	Topic
January 28, 2010	Fundamentals of Reducing Acute Care Hospitalization
April 28, 2010	Medication Management
July 28, 2010	Fall Prevention
October 28, 2010	Cross Setting I (Working and Aligning with Other Health Care Providers/Communication)
January 28, 2011	Cross Setting II (Chronic Care/Telehealth)
April 28, 2011	Cross Setting III (Medical Homes and Pioneering Ideas)

### A GUIDE FOR UTILIZING THE BPIP

1. Begin each quarterly BPIP by having the leadership in your agency review the leadership track.
  - a. Be selective with tools and interventions
  - b. Use/modify existing tools as appropriate
2. Complete the BPIP Timeline (located in the BPIP) and schedule the plan for improvement on your agency calendar.
3. Use a team approach with representation from all levels of staff participating..
4. Although a team guides the effort, try to involve **all staff** in selecting tools and changing processes.
5. **Encourage your staff to actively participate** by visiting the campaign Web site at [www.homehealthquality.org](http://www.homehealthquality.org) and register under “Agency Registration”. This registration system is designed to have multiple people from the same agency register using the same provider number.
6. Utilizing graphs when educating staff can be very effective. **Share your HHQI data reports with all staff monthly.**



(Go to [www.homehealthquality.org](http://www.homehealthquality.org) and click on **Data Access** to register for the HHQI data reports.) Become educated and familiar with what the data reports mean and why they are important. Use the reports to promote quality improvement and data transparency at each case conference or staff meeting. Look for ways to **meaningfully display the data** and educate the staff on **how the data actually relates to the work they perform on a day to day basis**. Relate it to how the interventions promoted in the BPIPs may improve the ACH **and** management of oral medication rates within their agency.



### EDUCATION TIPS

Here are few suggestions to **help implement the BPIP resources in your agency**.

- Posters located in strategic and high-traffic areas (supply rooms, restrooms, charting areas, mailbox areas)
- Review [FAQs](#) at [www.homehealthquality.org](http://www.homehealthquality.org)
- Send weekly updates in the form of short e-mails to your employees
- Copy and distribute OR email as an attachment the Discipline Tracks - either electronically or paper
- BPIP Webinars on each BPIP Web page– Schedule a time for the staff to watch these together and encourage the staff to attend these presentations
- Post information updates on agency home page for clinicians or in electronic newsletters
- Copy and distribute the **Case Studies (*BPIP Associated Resources on each BPIP Web page*)**. Use as an exercise for individual or group self-study.
- **Audio recordings / Podcasts** located on each BPIP Web page– Have CD's burned and available for the staff to “grab and go”
- **Live Chat Sessions:** Promote employee participation by asking the staff to enter questions to be answered during the Live Chats
- Regular cell phone reminders